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10 JAN 1961

MEMORANDUM FOR: Deputy Director (Plans)

SUBJECT : Actual Expense Travel, [REDACTED] Operation, 25X1A
Project IDEALIST

REFERENCE : Regulation 22-100, Para 6, d

1. This memorandum contains in Para 6 a recommendation for the approval of the Deputy Director (Plans).

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2. PROBLEM: The personnel assigned TDY to [REDACTED] in connection with Operation [REDACTED] have stated that due to circumstances beyond their control they are spending personal funds over and above the authorized per diem and have requested relief. 25X1A

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3. FACTS: Per diem for [REDACTED] is \$9.00 per day maximum. When 40% is deducted, due to fact quarters are furnished, the individual has a balance of \$5.40 to defray other expenses. Normally, this would be sufficient but circumstances compel the personnel to eat at the Officers Club or CPO Club at a daily cost of \$5.75. The Navy requires that an individual indicate each morning by 0800 if he intends to take his meals at the BOQ mess that day. Due to the fact that irregular hours are imposed on the staging party by operational requirements, it is generally impractical to make such a commitment. As a result, [REDACTED] personnel eat at the Officers or CPO Clubs 90% of the time.

Another factor is laundry costs. The uncertainty of the duration of the TDY makes it wise for individuals to use special service with a 10% surcharge. It has been estimated that this averages \$.65 per day. If dry cleaning is required, a 10% surcharge is also required for the same reason.

While civilians are permitted to claim reimbursement for BOQ service charge, military are not, hence, an additional \$1.00 is expended by them.

4. DISCUSSION: Based on above figures civilians may have to spend \$1.00 daily and military \$2.00 daily above per diem allowances.

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The Commander of the staging party also points out that Operation [REDACTED] coming so close on the heels of the GREEN EYES staging, resulted in many personnel leaving Edwards with clothing in the laundry there, thus compelling them to make new purchases [REDACTED] While this is not a reimbursable item, it is a factor in adding costs resulting from the staging. The [REDACTED] Commander has recommended that per diem be increased to \$12.00 per day to offset the costs cited above.

5. CONCLUSIONS: While the financial loss is not a great one, it is obvious from field correspondence that the expenses out of pocket are detrimental to good morale. The [REDACTED] personnel were dispatched to [REDACTED] just prior to Christmas and immediately after completing the GREEN EYES Operation.

[REDACTED] Commander, has commended the dedication of the personnel and requested that steps be taken to make certain financial loss is not suffered by them. [REDACTED] has indicated that \$12.00 per day, even with a 40% deduction, would be equitable. This would give personnel \$7.20 to defray other expenses, which still could conceivably result in money out of pocket for military who cannot be reimbursed for the service charge. To request an increase in per diem allowances to \$12.00 as suggested by Col. [REDACTED] would require us to seek an exception outside the Agency. The most expeditious and equitable method would be for the DD/P to invoke the authority given to him by reference regulation and approve actual expense basis, not to exceed \$10.00 which by [REDACTED] estimates would suffice. Under this method there would be no deduction for quarters, and each individual would be reimbursed exactly what it cost for food, BQ service charge, laundry and dry cleaning, not to exceed \$10.00 per day.

6. RECOMMENDATION: It is recommended that all Detachment G personnel who are participating in the [REDACTED] staging operation be considered on an actual expense basis not to exceed \$10.00 per day.

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JAMES A. CUNNINGHAM, JR.
Acting Chief, DFD-DD/P

Recommendation in Para 6 APPROVED:

(Typed) Richard M. Bissell, Jr.

25 JAN 1961

RICHARD M. BISSELL, JR.
Deputy Director
(Plans)

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